

*ANDERSON TOWNSHIP BOARD OF TOWNSHIP TRUSTEES .  
February 2, 2023*

The Board of Township Trustees of Anderson Township ("Board") held its regular Interim Workshop Meeting on February 2, 2023, at 2:00 p.m., in the Anderson Center Large Conference Room. Present were the following Board members:

R. Dee Stone  
Lexi Lausten  
Joshua S. Gerth

**Mrs. Stone** called the meeting to order and welcomed attendees including Fiscal Officer Ken Dietz, Township Administrator Vicky Earhart, Assistant Township Administrator for Operations Steve Sievers, Township Facilities Manager, Mark Magna, Assistant Township Administrator for Human Resources Suzanne Parker, Planning & Zoning Director Paul Drury, Assistant Director of Planning and Zoning Sarah Donovan, Public Works Director Eric Luginbuhl, Township Event Coordinator, Jennifer Sanders, District Commander, Lt. Dan McElroy, Law Director Margaret Comey.

**Mrs. Stone moved to adopt the agenda without modifications. Mrs. Lausten seconded the motion.**

**Mr. Dietz called the roll: Mrs. Lausten, yes; Mr. Gerth, yes; Mrs. Stone yes**

There was no further discussion.

**TRUSTEES/FISCAL OFFICER:**

**Mrs. Stone** stated that grants would add two funds 55 & 56 and was curious about any additional requirements for the funds. **Mrs. Earhart** stated assistance was advertised without additional restrictions.

**Ms. Lausten** introduced the following resolution and moved its passage. **Mr. Gerth** seconded the motion.

**Mr. Dietz called the roll: Mrs. Lausten, yes; Mr. Gerth, yes; Mrs. Stone yes**

**RESOLUTION NO. 23-0202-02**

**RESOLUTION ACCEPTING GRANT FROM THE DEPARTMENT OF HOMELAND  
SECURITY – FEDERAL EMERGENCY MANAGEMENT AGENCY, PURSUANT TO  
THE AUTHORITY OF SECTION 505.10 OF THE REVISED CODE**

WHEREAS, Section 505.10(A) of the Revised Code (the “Statute”) provides that a board of township trustees may accept, on behalf of the township, the donation by bequest, devise, deed of gift, or otherwise, of any real or personal property for any township use; and

WHEREAS, the Department of Homeland Security – Federal Emergency Management Agency has communicated its award of grant funding to the Township in the amount of \$79,818.18 through its 2021 Federal Assistance to Firefighters Grant Program for Fire Tools and Equipment (the “Federal Grant”) for the Anderson Township Fire & Rescue Department; and

WHEREAS, the Federal Grant requires the expenditure of local matching funds in the amount of \$7,981.82; and

WHEREAS, the Federal Grant and local matching funds would be applied to the purchase of firefighting helmets, personal protective gear, fire nozzles, positive pressure fans, wireless headsets and related controls, which this Board deems necessary for the Anderson Township Fire and Rescue Department (the “Equipment”); and

WHEREAS, this Board desires to accept the donation of the Federal Grant;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Township Trustees (the “Board”) of Anderson Township, County of Hamilton, Ohio (the “Township”), as follows:

SECTION 1. This Board hereby determines that it is in the best interest of the Township to accept the Federal Grant from the Department of Homeland Security – Federal Emergency Management Agency, pursuant to this Board’s authority contained in the Statute.

SECTION 2. This Board hereby accepts the Federal Grant from the Department of Homeland Security – Federal Emergency Management Agency to be used, together with lawfully available Township funds in the amount of \$7,981.82 which are hereby appropriated, for the purchase of the Equipment, pursuant to this Board’s authority contained in the Statute.

SECTION 3. This Board hereby finds and determines that all formal actions of this Board concerning and relating to the passage of this resolution were taken in open meetings of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were taken in meetings open to the public, in compliance with all legal requirements, including (without implied limitation) Ohio Revised Code Section 121.22, except as otherwise permitted thereby.

There was no further discussion.

### **DISCUSSION ITEMS:**

#### Authorization to send to bid Renew Electric Aggregation program.

**Mr. Magna** stated the Electric Aggregation would go out for bids and that it would be up for renewal every two to three years. **Mrs. Lausten** wanted to make sure people had the ability to opt out of the program. **Mr. Magna** stated they would. **Mrs. Stone** asked how many people went in and out the programs. **Mr. Magna** stated he did not have that information and that a report could be derived as part of the program. Residents would be getting letters mailed to their homes and residents would have to call to opt out. **Mrs. Lausten** stated she wanted to know how many people wound up opting out if the consortium rate was 4.5. **Mr. Magna** said the Township rate was 4.1 and in the next two months natural gas would also become aggregated.

#### Request to adjust facility fees and Amend Contract

**Ms. Sanders** stated the last time fees changed was 2019 and those changes took effect for the years of 2020 through 2023. The new proposed fees would be an approximate 10% increase for 2024; and in 2025 the fee for use of the theater would increase. **Mrs. Earhart** stated the contract needed to have clear language that included a prohibition on loose glitter and there would be a two-hundred-dollar charge for cleaning if the policy was violated. Additionally, the contract needed to include candles and open flames were not permitted. ADA also needed to be adhered to when making policy and clearer information was needed as required by law; including making sure service animals were permitted. **Ms. Sanders** stated paid rentals were up 8%, free rentals were up 25%; and the theater is booked for the next three years.

#### Traffic Control Signage Requests

**Mr. Sievers** reviewed the procedure for requesting a new stop sign. Residents need to contact Public Works, request then is taken to a management meeting. Management staff makes a recommendation to the Board. Once there is Board approval the new sign may be placed. Once a new traffic signal is installed, having it removed is very difficult. A HOA in the township filled out forms and followed procedure requesting installation of two new stop signs. The request was denied by the township. **Mr. Luginbuhl** stated the HOA had a company paint two stop signs and the HOA had the painted signs installed. **Mr. Sievers** stated that the signs should be removed as they had no board approval and suggested yield signs may be an alternative. **Mr. Gerth** asked if the signs slowed people down. **Mrs. Earhart** stated that since 2013 this has been the process in the Township and maybe there was an option to allow the HOA to appeal to the Board. **Mrs. Stone** asked how an unapproved traffic signal would be enforced if law enforcement could legally enforce sign. **Mrs. Comey** stated there were state laws that addressed those issues and State Law would need to be followed.

#### Pool Truck

**Mr. Sievers** stated there were currently four trucks in the fleet and those trucks currently were used between four and five thousand miles. There was a need for a smaller truck and while electric or hybrid would be ideal; there currently are no models available that would meet the needs of the Township and hopes in the future that is an option. The Township departments needing use of the truck include Planning and Zoning and Greenspace. **Mrs. Earhart** stated the only available option now would be gas powered and would be looking to electric in the future.

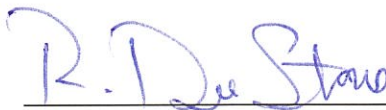
#### **Executive Session**

**Mr. Lausten** moved to retire to Executive Session to consider the appointment, discipline, or compensation of a public employee or official as permitted by Ohio Revised Code Section 121.22(G)(1). **Mr. Gerth** seconded.

**Mr. Dietz** called the roll: **Mr. Gerth**, **Mrs. Lausten** yes; **Mrs. Stone** yes

**Mrs. Lausten** moved to adjourn the meeting. **Mr. Gerth** seconded.

**Mr. Dietz** called the roll: **Mrs. Lausten**, yes; **Mr. Gerth**, yes; **Mrs. Stone** yes

  
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R. Dee Stone, Chair

  
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Kenneth G. Dietz, Fiscal Officer

## CERTIFICATION

The undersigned duly elected and acting Fiscal Officer of Anderson Township, Hamilton County, Ohio, hereby certifies that the foregoing is a true excerpt from the minutes of a regular meeting, including the roll call votes thereat, of the Board of Township Trustees of said Township held on the 20<sup>th</sup> day of April 2023, and that said minutes have been duly entered upon the Journal of said Township.

This 20<sup>th</sup> day of April, 2023.



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Kenneth G. Dietz, Fiscal Officer